

Location: Groundwork Somerville, Somerville, MA
Part-Time/ Full-Time: 30 hours/week
Length of Position: 2 years
Start Date: ASAP
Salary: \$40,000 – \$44,000/year
Benefits: health insurance, paid time off and paid holidays provided
Position End Date: May 31, 2021 (may be extended)

Background

The Mystic River Watershed became a designated Urban Waters Federal Partnership (UWFP) location in 2013. The UWFP is comprised of 15 federal agencies (including USACE, USDA, USGS, USFWS, USFS, HUD, NPS, FEMA, and USEPA) and 28 nongovernmental organizations working collaboratively in 19 designated locations to help urban and metropolitan areas, particularly those that are underserved or economically distressed, connect with their waterways and work to improve them. The focus of efforts for the Mystic River Watershed include:

- urban water restoration
- water quality monitoring
- community engagement and public access
- marine and environmental education

The Ambassador Position

The Ambassador for the Mystic River Urban Waters Federal Partnership will be an employee of Groundwork Somerville, one of the nongovernmental organizations in the Partnership, and will report to the Executive Director. The Ambassador's work will be a combination of assisting the coordination team of the Federal Partnership Steering Committee to implement and expand on tasks in the Partnership's Action Agenda and supporting Groundwork Somerville's projects that improve urban waterways and engage youth and community partners in economically distressed areas. Ambassadors serve as coordinators and facilitators, navigators and reporters, providing support in both strategic planning and project/program execution for Federal Partnership locations. The Urban Waters Ambassador will serve as a driving force in the Partnership's community efforts to realize the environmental and economic benefits of clean, safe, accessible urban waters. Ambassadors work with government, businesses, community stakeholders, nonprofit organizations and other partners to address the needs of communities, protect health, improve the environment, and strengthen local economies.

Responsibilities

- Build upon and maintain existing relationships with federal partners, community and non-profit partners
- Identify new opportunities for partnership and collaboration
- Plan, prepare and coordinate regular quarterly Steering Committee meetings and Federal Partner calls

- Assist with analyses, planning, research, and communication of the Partnership's subcommittees (water quality, open space, and municipal)
- Assist with water quality analysis and report card preparation through data analysis and community education activities
- Create an asset map of Somerville showing potential opportunities and resources related to waterways and community involvement in shoreline restoration, access, and development
- Identify priority projects that align with the findings of the asset map and the goals of Federal Partners and the National Park Service
- Assist in the development of the Groundwork network's environmental justice initiatives to address equity through youth programs and river-based projects
- Support the maintenance of the Mystic River Watershed Initiative website (www.epa.gov/mysticriver) and other EPA web pages that reference work in the Mystic River watershed

Minimum Qualifications

- A bachelor's degree related to one of the following: water resources management, biological sciences, social sciences, forestry, community and urban planning,
- 3 years minimum experience in strategic planning, community development, and/or related project management
- A relevant Master's degree can substitute for the 3 years minimum experience

Preferred Qualifications

- Knowledge of and/or experience working in the rehabilitation of distressed urban waterways, brownfields and other derelict land areas
- Knowledge of and/or experience working in diverse sectors, including public, private, nonprofit and community-based sectors
- Familiarity with water quality monitoring procedures, data analysis, and communicating scientific concepts to diverse audiences
- Experience with GIS mapping (or willingness to learn)
- Demonstrated ability to plan and coordinate events
- Experience developing and analyzing proposals, grant programs and requirements; identifying opportunities; and organizing and managing varied work programs
- Ability to cultivate connections and build strong working relationships within the model of diversity, equity and inclusion in the work environment, communities, agencies, nonprofit organizations, partners and stakeholders
- Excellent organizational skills
- Strong writing and communication skills

Required application materials

Please send a cover letter, resume and writing sample to: jobs@groundworkusa.org. Applications received by June 7, 2019 will be ensured full consideration.

Groundwork Somerville is an equal opportunity employer. We value a diverse workforce and an inclusive culture. We encourage applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, age, national origin, or disability. Visit www.groundworksomerville.org for more information.